

NITTANY CROSSING RESIDENTS

Each resident of Nittany Crossing is eligible for a bus pass allowing unlimited use of *CATABUS* N, NV, V & VE route service. Please read these instructions for obtaining a pass.

If you already have a current Nittany Crossing pass from last year, you may use that pass until it expires on August 31, 2010; beginning September 1, 2010, **only** your new pass will be accepted for bus service and you will be required to pay the fare of \$1.50 without it. Please note that your apartment lease or Apartment Pass Authorization form will not be accepted for bus service at any time.

PERMANENT PASSES:

ON-SITE DISTRIBUTION: WEDNESDAY, AUGUST 25, 2010

Permanent passes for the new year will not be available until Wednesday, August 25th, when CATA staff will be at Nittany Crossing from 9 a.m. until 7 p.m. to issue passes. Please allow 20 minutes to receive your pass, but the time actually required depends on how many people are waiting. **Pass distribution will stop promptly at 7 p.m.**, so please be in line early enough to allow sufficient time to process your pass.

To receive your permanent pass on that day, you must bring:

1. One form of photo ID (driver's license, PSU ID, etc.)
2. Your bus pass from last year, if you have one, to be turned in when you obtain your new pass.

CATA will be verifying your residency using a list from your rental office. If you are not on the list, you will be asked to return to the rental office to obtain an Apartment Pass Authorization Form.

Returning tenants: We have pre-printed new passes for tenants who are renewing their leases and who obtained a bus pass last year. Those passes may be picked up at your rental office before Wednesday, August 25th. If you do not obtain your pre-printed pass before August 25th, you can pick it up from CATA staff on that date, between 9:00 a.m. and 7:00 p.m. or after August 25th at our downtown office, following the instructions for "off-site distribution" below.

OFF-SITE DISTRIBUTION AFTER WEDNESDAY, AUGUST 25, 2010

If you do not obtain your pass on-site, you may pick up your pass on or after Thursday, August 26th at one of CATA's offices. (Note: Pre-printed passes for returning tenants who do not pick up a pass at the rental office or from CATA staff by Wednesday, August 25th will only be available at the downtown office). Both addresses are listed below. **Passes for the new year will not be available at these offices before that date.** Usually, there is a much shorter wait at the main office. **You must bring:**

1. One form of photo ID (driver's license, PSU ID, etc.)
2. Both the white and yellow copies of a completed Authorization Form, signed by your rental office
3. Your bus pass from last year, if you have one, to be turned in when you obtain your new pass.

If you do not have identification, or both the white and yellow copies of the Authorization form, or Authorization forms which are properly signed by your rental office, we cannot issue your pass, so please have these items with you.

COMPLIMENTARY PASSES:

If you move in before August 25th, when we are on-site to issue passes, and you do not have a pass from last year which can be used until August 31, 2010, your rental office will provide a number of complimentary passes to use in the meantime.

Please try to pick up a new pass before Wednesday, September 1st, when any passes from the previous year expire, to avoid paying for bus service

Main Office (located in Cato Park) 814-238-2282
2081 West Whitehall Road, State College
Passes issued 8:00 a.m. - 4:30 p.m., Monday - Friday

Downtown Office (located in Schlow Library) 814-238-2282 x 450
108 E. Beaver Avenue, State College
Passes issued 9:00 a.m. - 4:30 p.m., Monday - Friday

BUS PASS DATES for NITTANY CROSSING

Beginning now: Pre-printed bus passes for returning tenants who obtained a Nittany Crossing bus pass last year are available at the Nittany Crossing rental office.

Wednesday, August 25:

Passes for the new year available at Nittany Crossing from 9 a.m. to 7 p.m.

Please bring with you:

Photo ID

Bus pass from last year, if you have one

Thursday, August 26:

First day passes available at CATA's downtown or main office; pre-printed passes for returning tenants which were not picked up by Wednesday, August 25th at downtown office only.

Please bring with you:

Photo ID

Bus pass from last year, if you have one

White + yellow copies of completed Authorization form from rental office

Tuesday, August 31:

Last day that the previous year's passes are valid

Wednesday, September 1:

Only new passes now valid

Please note:

For the best picture, we have found that wearing a bright color (yellow, turquoise, pink, red, etc.) gives much better results than white or other light colors.

To replace a lost or stolen pass, please obtain a new Authorization form from your rental office and bring it to CATA. You will need to pay a replacement fee of \$25 at the CATA office.

Your bus pass cannot be used by anyone else. It will be confiscated if someone else uses it. In such cases, CATA is not required to replace your pass and reserves the right to pursue legal remedies. If your pass is replaced, the replacement fee of \$25 will apply.